

Overview

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT COLLEGE, OKIGWE, IMO STATE

**INVITATION TO TENDER FOR THE EXECUTION OF 2020 CAPITAL PROJECTS
FEDERAL GOVERNMENT COLLEGE, OKIGWE, IMO STATE**

(1) INTRODUCTION

The Federal Government of Nigeria has allocated Funds to Federal Government College, Okigwe, Imo State in the 2020 appropriation for the execution of its projects towards achieving the mandate of the College. Accordingly, the College wished to invite reputable Contractors/Supplier with relevant proven competence and experiences to submit bids for the execution of the following projects.

(2) SCOPE OF WORK

| LOT /NO | PROJECT TITLE/DESCRIPTION |
|----------------|------------------------------------|
| W01 | Renovation of 1 No of Boys Hostel |
| W02 | Renovation of 1 No of Girls hostel |

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the underlined requirements to be eligible for these procurements:

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7 (or CAC 1.1).

- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020; with minimum average turnover of N20 million.
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020.
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020.
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020.
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2020 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Government College, Okigwe or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in the bid are true and correct in all particulars.
- (h) Company's Audited Accounts for the last three (3) years – (2017, 2018, 2019);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates and Photographs of the projects;
- (l) List of Plant/Equipment with proof of Ownership/Lease agreement;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).
- (n) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration

Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No., and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the standard Bidding document (SBD) from the office of the Principal, Federal Government College, Okigwe, Imo State on evidence of payment of a non-refundable fee of N10,000, per lot paid to into the Federal Government College Okigwe's Remita Account in any reputable commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the lot desired, two (2) Hard copies each of the Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked as "Technical Bids or Financial Bids" Thereafter put the two sealed envelope together in a bigger sealed envelope addressed to the Principal, Federal Government College Okigwe, Imo State and clearly marked with (the name of the project and the lot number). Furthermore the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Principals Office, FGC Okigwe not later than **12:00 noon Monday 14 September, 2020**.

(6) OPENING OF TECHNICAL BIDS

Only the Technical will be opened immediately after the deadline for submission at 12:00 noon Monday 14 September, 2020 in the Senior Staff Common Room, FGC Okigwe, Bidders and members of public are not to attend the bid opening in compliance with the maintenance of social distancing and to avoid overcrowding at this period of COVID 19 pandemic. The technical bids opening will be covered by video recording with presence of two (2) representatives of private professional organization and non-governmental Organisation.

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened
- (c) Bidders should not bid for more than one (1) Lot.
- (d) All cost will be borne by the bidders

(e) Bid documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services);

(f) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened; and

(g) The Federal Government College, Okigwe is not bound to prequalify any bidder and reserves the right to annul in accordance with section 28 of the Public Procurement Act 2007.

SIGNED: THE PRINCIPAL

FEDERAL GOVERNMENT COLLEGE, OKIGWE, IMO STATE